

**Please Note: this is a draft impact assessment on a budget proposal. Final impact assessments will be published with final budget papers for the full council meetings taking place in February 2013**

## **Budget Proposals 2013/14: Major Decision: Business Unit: Supporting People**

### **Combined Impact Assessment: Full assessment (Part 2)**

The council and its partners are facing a significant challenge in the savings it needs to make over the next couple of years. This Full Impact Assessment has been developed as a tool to enable business units to fully consider the impact of proposed major decisions on the community. As a council we need to ensure that we are able to deliver the savings that we need to make from the 1<sup>st</sup> April and be able to justify our decisions through any legal challenge.

This full assessment, combined with the initial review, will evidence that you have fully considered the impact of your proposed changes and carried out appropriate consultation on those changes with the key stakeholders. The Combined Impact Assessment will allow Councillors to make informed decisions as part of the decision-making process regarding the council's budget.

**Name:** Lisa Smith / Tracey Field

**Position:** Acting Supporting People Managers

**Business Unit:** Supporting People

**Department:** Supporting People

**Date Commenced:** November 2012

**Date:** December 2012 v4

Please Note: this is a draft impact assessment on a budget proposal. Final impact assessments will be published with final budget papers for the full council meetings taking place in February 2013

### Summary from Overall Proposal (Updated as required)

Proposals – Outline	Savings 2013/14		Implementation Cost Include brief outline + year incurred	Delivery In place 01/04/13 If earlier or later state date	Risks / impact of proposals <ul style="list-style-type: none"> <li>Potential risks</li> <li>Impact on community</li> <li>Knock on impact to other agencies</li> </ul>	Type of decision*		
	Income £ 000's	Budget reduction £ 000's				Internal	Minor	Major
Accommodation Plus – <ul style="list-style-type: none"> <li>Reshaping floating support/supportive landlord model with a cessation of current contract.</li> </ul>		200		1/4/13	<ul style="list-style-type: none"> <li>Clients will continue to receive service as an alternative will be provided where required.</li> <li>Outcomes focused service to be provided.</li> </ul>		X	

### Section 1: Purpose of the proposal/strategy/decision

No	Question	Details
1.	Clearly set out the purpose of the proposal	<p><i>Outline exactly what the proposal is / whether there is any change including reasons for the change. List the key objectives of the proposal/strategy.</i></p> <p>To end the Accommodation Plus service managed by Westcountry Housing and delivered on a sub-contract basis by Rethink. There are currently 56 people in the service, which has a capacity of 70 units. 28 clients receive support from their landlord and it is proposed that if any of these individuals are still receiving support at service end they will be given a time limited personal budget to allow them to continue to receive support from the landlord. A further 28 clients are receiving their support within a floating support model and if there any clients whose needs cannot be met before the service ends, they be transferred across to a generic floating support service. Referrals into the service will cease to prevent the need for additional clients to be transferred elsewhere.</p> <p>The key objectives are:-</p>

**Please Note: this is a draft impact assessment on a budget proposal. Final impact assessments will be published with final budget papers for the full council meetings taking place in February 2013**

No	Question	Details
		<ul style="list-style-type: none"> <li>• To realise savings of £200,000 within the Supporting People Budget</li> <li>• To ensure the clients in the service do not lose a service by providing a personal budget or transferring them to a generic floating support service</li> </ul>
2.	<b>Who is intended to benefit / who will be affected?</b>	<p><i>Who are the key stakeholders / which individuals / specific groups may benefit from the proposal or who will be most affected?</i></p> <ul style="list-style-type: none"> <li>• Existing clients of the service, these are people who experience poor mental health</li> <li>• The service provider</li> <li>• Landlords</li> <li>• Other clients using generic services who may impacted upon through longer waiting lists</li> </ul>
3.	<b>What is the intended outcome?</b>	<p><i>It is important to identify the specific outcomes that this proposal intends to deliver.</i></p> <ul style="list-style-type: none"> <li>• The Supporting People budget is reduced by £200,000</li> <li>• Clients in the service continue to be supported, where their needs indicate that support is required</li> <li>• Supportive landlords receive an appropriate level of support and governance</li> </ul>

Please Note: this is a draft impact assessment on a budget proposal. Final impact assessments will be published with final budget papers for the full council meetings taking place in February 2013

## Section 2: Equalities, Consultation and Engagement

Torbay Council has a moral obligation as well as a duty under the Equality Act 2010 to eliminate discrimination, promote good relations and advance equality of opportunity between people who share a protected characteristic and people who do not.

The **Equalities, Consultation and Engagement** section ensures that, as a council, we take into account the Public Sector Equality Duty at an early stage and provide evidence to ensure that we fully consider the impact of our decisions/proposals on the Torbay community.

### Evidence, Consultation and Engagement

No	Question	Details
4.	<b>Have you considered the available evidence?</b>	<i>Consider data and research already available locally and nationally. Your assessment should be under-pinned by up-to-date and reliable information about the different groups the proposal is likely to affect. For instance, population profile, satisfaction data, deprivation statistics and how this helps to build a picture around your proposal.</i>
5.	<b>How have you consulted on the proposal?</b>	<p><i>Have you carried out any consultation on your proposal and if so how? Focus groups / survey / events? Remember that it may be important to also consult on any alternative options. Also include who you have consulted with and if applicable which specific groups you have consulted with (i.e. groups who may be specifically affected by your proposal, specific equality or hard to reach groups).</i></p> <p>Consultation has been undertaken with Westcountry Housing the service provider. They are undertaking consultation with their sub-contractor (Rethink), landlords and clients.</p>
6.	<b>Outline the key findings</b>	<p><i>Include feedback on your proposal including where you have consulted on any alternative options. Also include response rates, number of attendees to events / focus groups, outline of specific interest groups consulted. Use bullet points to summarise the key conclusions.</i></p> <p>The provider and commissioner agree that the model is complex and unclear. This lack of clarity extends to governance and quality arrangement.</p>
7.	<b>What amendments may be required as a result of</b>	<i>Has feedback from the consultation and engagement process identified any changes required to the proposal? Have you had to alter your decision and look at alternative options?</i>

Please Note: this is a draft impact assessment on a budget proposal. Final impact assessments will be published with final budget papers for the full council meetings taking place in February 2013

No	Question	Details
	the consultation?	<p>As a result of discussions with the provider they have been given notice that funding for this service will be withdrawn at the end of the current financial and are in agreement with this proposal. They will be working during the intervening period to move clients on from the service where it is appropriate to do so and putting mechanisms in place to provide support for those landlords whose tenants access personal budgets to provide continued support once the service ends.</p>

DRAFT

Please Note: this is a draft impact assessment on a budget proposal. Final impact assessments will be published with final budget papers for the full council meetings taking place in February 2013

**Positive and Negative Equality Impacts**

No	Question	Details		
8.	<b>Identify the potential positive and negative impacts on specific groups</b>	<i>It is not enough to state that a proposal will affect everyone equally. There should be more in-depth consideration of available evidence to see if particular groups are more likely to be affected than others – use the table below. You should also consider workforce issues. If you consider there to be no positive or negative impacts use the ‘neutral’ column to explain why.</i>		
		Positive Impact	Negative Impact	Neutral Impact
	All groups in society generally		The service end will reduce system capacity which will impact overall access to Supporting People across all client groups	
	Older or younger people			The service does not work with younger people their needs are met in other services.
	People with caring responsibilities		The service end will reduce system capacity which will impact overall access to Supporting People across all client groups	
	People with a disability		This service works specifically with people who experience poor mental health. There may be an overall reduction in available services for new clients with poor mental health. However a brand new service for people with poor mental health starts in March 2013, so this may reduce the impact	
	Women or men		The service end will reduce system capacity which will impact overall access to Supporting People across	

Please Note: this is a draft impact assessment on a budget proposal. Final impact assessments will be published with final budget papers for the full council meetings taking place in February 2013

No	Question	Details	
			all client groups
	People who are black or from a minority ethnic background (BME)		The service end will reduce system capacity which will impact overall access to Supporting People across all client groups
	Religion or belief (including lack of belief)		The service end will reduce system capacity which will impact overall access to Supporting People across all client groups
	People who are lesbian, gay or bisexual		The service end will reduce system capacity which will impact overall access to Supporting People across all client groups
	People who are transgendered		The service end will reduce system capacity which will impact overall access to Supporting People across all client groups
	People who are in a marriage or civil partnership		The service works with people who are single so any change would not impact on people who are married or in a civil partnership
	Women who are pregnant / on maternity leave		The service end will reduce system capacity which will impact overall access to Supporting People across all client groups
<b>9.</b>	<b>Is there scope for your proposal to eliminate discrimination, promote</b>	<i>The council is committed to ensuring that we meet the diverse needs of our community. As part of the Equality Act there is a <u>general duty as well as our moral obligation</u> where we are required to have 'due regard' to eliminating unlawful discrimination, advancing equality of opportunity and foster good relations between people who share a protected</i>	

Please Note: this is a draft impact assessment on a budget proposal. Final impact assessments will be published with final budget papers for the full council meetings taking place in February 2013

No	Question	Details
	equality of opportunity and/or foster good relations?	<i>characteristic and people who do not. Outline how your proposal meets the general duty.</i>

DRAFT

Please Note: this is a draft impact assessment on a budget proposal. Final impact assessments will be published with final budget papers for the full council meetings taking place in February 2013

### Section 3: Steps required to manage the potential impacts identified

No	Action	Details
10.	<b>Summarise any positive impacts and how they will be realised most effectively?</b>	<i>Outline any positive impacts that you have identified relating to equalities and how these impacts will be realised most effectively. What ways can the positive impacts be maximised? Use the action plan on page 6 to outline actions, responsible officers and timescales</i>
11.	<b>Summarise any negative impacts and how these will be managed?</b>	<p><i>Outline any negative impacts that you have identified relating to equalities and how these impacts will be managed / monitored so that they are reduced / eliminated or mitigated. What ways can the negative impact be minimised? Use the action plan on page 6 to outline actions, responsible officers and timescales.</i></p> <p>The main negative impacts are that there will be a reduced system capacity for Supporting People services. We are working to improve throughput in other services, to free up resources more quickly. Prioritisation for services is being reviewed to ensure that the people most in need are those who are prioritised for service. Supporting People will be monitoring the access times to service following the changes to understand the impact and may make further commissioning decisions should the impact become unacceptable</p>

### Section 4: Course of Action

No	Action	Details
12.	<b>State a course of action</b>  [please refer to action plan on page 9]	<p><i>Clearly identify an option and justify reasons for this decision. The following four outcomes are possible from an assessment (and more than one may apply to a single proposal). Please select from the 4 outcomes below and justify reasons for your decision - If '3' please provide full justification :</i></p> <p><b>Outcome 1: No major change required</b> - EIA has not identified any potential for adverse impact in relation to equalities and all opportunities to promote equality have been taken.</p> <p>There will be alternative provision to meet the needs of clients. Nobody 'in' a service will lose a service, but there will be longer waits for 'new' clients.</p>

Please Note: this is a draft impact assessment on a budget proposal. Final impact assessments will be published with final budget papers for the full council meetings taking place in February 2013

**Section 5: Monitoring and Action Plan**

No	Action	Details
13.	<b>Outline plans to monitor the actual impact of your proposals</b>	<p><i>The full impact of decisions will only be known once it is introduced. Identify arrangements for reviewing the actual impact of proposals once they have been implemented. Please also use the action plan below.</i></p> <p>Set up a monthly report at the Single point of referral Hub which shows waiting times, and numbers of people waiting for service. This to be monitored from Feb 2013, impacts are likely to be seen from April 2013 so monitoring from Feb 2013 will show baseline information.</p>

***Please use the action plan below to summarise all of the key actions, responsible officers and timescales as a result of this impact assessment***

**Action plan**

Please detail below any actions you need to take: -

No.	Action	Reason for action / contingency	Resources	Responsibility	Deadline date
1					
2					
3					
4					
5					

**Please Note: this is a draft impact assessment on a budget proposal. Final impact assessments will be published with final budget papers for the full council meetings taking place in February 2013**

--	--	--	--	--	--

DRAFT